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| **ELECTRIC BOAT EMPLOYEES’ COMMUNITY SERVICE****Employees’ Community****Service Association****ASSOCIATION (EBECSA)****EMERGENCY FUND CASH AUTHORIZATION** | BADGE NO.:DATE: |
| APPLICANT NAME (FIRST, MIDDLE, LAST) | DEPT: |
| STREET AND/OR MAILING ADDRESS |  |
|  | HIRE DATE: |
| CITY/TOWN STATE ZIP  | EBECSA MEMBER DATE:  |
| REASON FOR REQUEST (ATTACH DOCUMENTATION OF REJECTED ASSISTANCE) |  |
|  |  |
| DO YOU HAVE AN OUTSTANDING LOAN WITH EBECSA YES ☐ NO ☐ |
| I HEREBY ASSERT THAT THE ABOVE STATEMENTS ARE TRUE APPLICANT SIGNATUREAND CORRECT TO THE BEST OF MY KNOWLEDGE  | DATE |
| LOAN AUTHORIZATIONCHARTER OAK FEDERAL CREDIT UNION (COFCU) IS AUTHORIZED TO LOAN THE ABOVE APPLICANT THE AMOUNT OF $AT THE PREVAILING SHARE SECURED LOAN RATE.THE UNDERSIGNED HEREBY AUTHORIZED A PLEDGE OF SHARES IN THE AMOUNT OF $ FROM Use EBECSA Account with Charter Oak Federal Credit Union as security for this loan. |
| EBECSA AUTHORIZED SIGNATURE | DATE  | EBECSA TREASURER  | DATE |

**Electric Boat Employees' Community Services Emergency Fund**

**Purpose and Eligibility**

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|  |  | **Purpose** |
|  |  | To provide emergency assistance in the form of a co-signer to a Charter OakCredit Union loan to any Electric Boat employee who meets the eligibilityrequirements. |
|  |  | **Eligibility** |
|  |  |  | 1. Groton Electric Boat employee. |
|  |  |  | 2. Contributed through payroll deduction to Electric Boat Employees' Community Services for a minimum of one year. |
|  |  |  | 3. All other avenues of assistance have been pursued and exhausted. |
|  |  |  |  a. Denied by financial institution. |
|  |  |  | 4. Employee is not eligible if: |
|  |  |  |  a. on strike |
|  |  |  |  b. union contract is Within 45 days of expiration |
|  |  |  |  c. received lay-off notification5. Eligibility terminates in concert with severance (or retirement) from Electric Boat – Groton |
|  |  | **Procedure** |  |
|  |  |  | 1. Present documentation of rejected assistance request from financial institution. |
|  |  |  | 2. Contact United Way of SECT for possible credit counseling. |
|  |  |  | 3. Emergency Fund Request Form - A cash authorization form filled out statingreason for request which requires twosignatures for authorization. |
|  |  |  |  a. First Signature: |
|  |  |  |  1) MTC, MDA & Pattern makers Members - Obtain signature fromdesignated Union representative. |
|  |  |  |  2). Non-Union Members- Obtain signature from designated non-unionEBECSA member. |
|  |  |  |  b. Second signature on all Request. Forms: EBECSA Treasure or designatedEBECSA Committee Member. |
|  |  |  | 4. Maximum loan amount Seven Hundred Fifty Dollars ($750.00). |
|  |  |  | 5. Present signed Emergency Fund Request Form to Charter Oak Credit Union. |
|  |  |  |  a. Check(s) will be made out as indicated on "Request Form". |
|  |  |  |  b. This will be a low interest loan. |
|  |  |  |  c. Specific arrangements for repayment will be worked out by the Charter Oak |
|  |  |  |  Credit Union representative and the applicant. |
|  |  |  | 6. EBECSA Treasurer will be notified by the Charter Oak Credit Union if non-payment occurs.a. Treasure will notify designated First signature. |
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