Mailing Address, w2 will be mailed to this address. If address changes contact the  If you have never filled out a W4 Federal or State for the Union then you need to fill them out							
treasurer to update T TIME, EXPENSE AND SUPPLY VOUCHER							
PAYROLL PERIOD EN	NDING		20	015	LOCAL UNION	, UAW	
NAME							
STREET				SOCIAL SECURI		V	
CITY	STATE		ZIP	CANADA - SOCIA	AL INS. NO.	ON FILE	
DATE	TIME	NO. OF I	HOURS	 NS FOR CLAIM - GIVE FULL DETAILS FOI	P "LINION RUSINESS " AS TO PEOPLE	E DURDOSE AND DUACE	
SUNDAY	FROM TO	STRAIGHT	OVERTIME	TO FOR CLAIM - GIVE FOLL DETAILS FOR	R UNION BUSINESS, AS TO FEOFER	L, FUNFOSE AND FLACE.	
1401/241/	1						
THESDAY	urs to be rei		*	Fill out the	e reason		
WEDNESDAY	st match AT			for reimbu			
INURSDAT	on shoporde		be	TOT TOTITION	arsoment,		
FRIDAY	ached to vou	icner					
SATURDAY			<u> </u>				
HOURLY RATE	TOTAL			Please add conf	tact CODE L AMOUNT		
(INCLUDE COLA IF ANY)				phone number	urs claimed are in re	eimbursement for ACTUAL	
GROSS LOST TIME OR WAGES Hourly Rate (work or cell)							
TAXABLE EXPENSE ALLOWANCES AND PER DIEM  \$  "By definition, lost time is a reimbursement to a member - on a no-loss, no-gain basis - of earnings actually lost because of doing authorized work for the union."							
TOTAL			\$	earnings actually ic	ost because of doing authorized	WORK for the union.	
DEDUCTIONS:				0: 1			
Fed. Income Taxes Soc. Sec. Taxes:				Signature MUST BE SIGNED BY CLAIMANT			
- OASDI			,	*Authorized By		Date	
- HI	•		Signature				
State/Provincial Taxes				Approved By	PRESIDENT	Date	
Local Taxes					PRESIDENT		
	<u> </u>			Approved ByRECOR	RDING SECRETARY	Date	
	_						
* Payment must not be made on voucher unless PREVIOUSLY AUTHORIZED.						OUSLY AUTHORIZED.	
TOTAL DEDUCTIONS \$							
NET INCOME			\$	Paid by Check No.	Date		
NON-TAXABLE EXPENSE ALLOWANCES AND PER DIEM \$							
·			\$		NOTE		
AMOUNT OF CHECK			* \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	File vouchers in check number order. Attach all invoices and receipts.			
LM-2 FILERS	S ONLY			FILERS ONLY IRSEMENTS BY HOUR		? FILERS ONLY	
PAYROLL DISBURSEMENTS BY HOURS  Hours are the <u>actual hours worked</u> performing a service to the Local Union in your official capacity whether compensated or not.							
	F	or LM-2 p	ourposes, the following	classifications are considered	d payroll items:		
REPRESENTATIONAL O			nse Allowances, Per Dier	n or <u>Reimbursements</u> of Travel, CONTRIBUTIONS, GIFTS,			
ACTIVITIES	S		LOBBYING	AND GRANTS	GENERAL OVERHEAD	UNION ADMINISTRATION	
	HOURS		HOURS	HOURS	HOURS	HOURS	
If the accounts payable amount cannot be applied to any of the classifications listed below, it is a functional expense and must be recorded on Form WS-2 (Functional Disbursement Itemization Worksheet)  or WS-3 (Functional Disbursements Under \$5000 Worksheet).							
		UF VV 5-	o (Functional Disbur	1	I	PURCHASE OF	
BENEFITS	PER CAPITA TAX		STRIKE BENEFITS	FEES, FINES, ASSESSMENTS, ETC.	SUPPLIES FOR RESALE	INVESTMENTS AND FIXED ASSETS	
\$	\$		\$	\$	\$	\$	
LOANS MADE	REPAYMENT OF LOAN PRINCIPAL (NOT MORTGAGES)		TO AFFILIATES OF FUNDS COLLECTED ON THEIR BEHALF	ON BEHALF OF INDIVIDUAL MEMBERS	ALL DIRECT TAXES	ALL WITHHOLDING TAXES & PAYROLL DEDUCTIONS DISBURSED	
\$	\$	ļ	\$ NOT USED	\$	\$	\$	