



November 24, 2025

OFFICIAL CALL TO THE

**2026 FINANCIAL OFFICERS' CONFERENCE
February 22-27, 2026**

**Hilton New Orleans Riverside
Two Poydras Street
New Orleans, LA**

To: Local Union Presidents, Financial Secretaries, Recording Secretaries & Trustees

EVENT INFORMATION

The Secretary-Treasurer's office will hold its annual Financial Officers' Conference (FOC) **Sunday, February 22, through Friday, February 27, 2026**. The conference will be held at the Hilton New Orleans Riverside.

Participants will have an opportunity to attend core classes that offer in-depth training and resources specific to the duties of their elected position. These classes provide extensive training on targeted topics like step-by-step instructions for completing and electronically filing LM and 990 forms, administrative roles and responsibilities, and trustee training. Plenary sessions will cover topics of interest to all participants.

Delegates will attend three (3) WORKSHOPS. There will be six (6) to nine (9) workshops offered, so training can be interest-specific. Workshop selections and descriptions can be found in the registration link in the Local Union Information System (LUIS). Workshop capacity is limited. Local unions responding early with a completed registration form and non-refundable fees will have the best chance of being placed in their workshops of choice before capacity is reached. Be sure to register early!

Eligibility To Attend

The conference is open to Local Union Presidents, Financial Secretaries/Treasurers, Trustees, and Recording Secretaries. Local Union Bookkeepers may also attend.

EVENT DETAILS AND AGENDA

SUNDAY, FEBRUARY 22, 2026

TRAVEL DAY

Registration ~ 12 p.m. – 6 p.m.

MONDAY, FEBRUARY 23, 2026

Registration ~ 7 a.m.

Conference Hours ~ 8 a.m. - 4:30 p.m.

Lunch Provided

(deduct lunch from per diem)

TUESDAY, FEBRUARY 24, 2026

Conference Hours ~ 8 a.m. - 4:30 p.m.

Lunch Provided

(deduct lunch from per diem)

WEDNESDAY, FEBRUARY 25, 2026

Conference Hours ~ 8 a.m. - 4:30 p.m.

Lunch & Dinner Reception Provided

(deduct lunch & dinner from per diem)

THURSDAY, FEBRUARY 26, 2026

Conference Hours ~ 8 a.m. - 4:30 p.m.

Lunch Provided

(deduct lunch from per diem)

FRIDAY, FEBRUARY 27, 2026

Class Hours ~ 8 a.m. - 11:30 a.m.

Breakfast Provided

Conference concludes at 11:30 a.m.

(deduct breakfast from per diem)

SATURDAY, FEBRUARY 28, 2026

TRAVEL DAY

The Secretary-Treasurer will host a dinner reception on Wednesday, February 25, at 6 p.m. We encourage all participants to attend.

REGISTRATION

Pre-Event Registration

Registration for the event will be done through LUIS by selecting under the 'Conference' tab. Pre-registration will be open from **November 24, 2025**, until **January 17, 2026**. The conference registration fee is \$500.00 per participant and must be paid by local unions using ACH. Local unions will pay online through LUIS by choosing 'FOC' then 'FOC Payment' option under the 'Conference' menu.

If you are not registered on LUIS, please use the link and login information below:

<https://foc.uaw.org>

username: UAWFOC

Password: FOC2026

If it is necessary for a participant to cancel, no refunds will be issued after **January 17, 2026**; however, local unions may replace participants no later than **January 23, 2026**.

Guest Registration

Participants may bring a guest who will share the hotel room reserved for the participant. **Guests may participate in the dinner reception only, for an additional cost of \$100.00.** Payments for guests can be made at the time of registration in the form of a check, made payable to the International Union, UAW. No cash payments will be accepted. Upon receipt of payment, a guest badge will be made and issued to your guest. This badge will need to be worn at all times when attending the reception.

TRAVEL INFORMATION

Travel for Participants

Conference participants are responsible for making their own hotel and travel arrangements. The travel dates are **Sunday, February 22**, and **Saturday, February 28**.

All participants are expected to arrive at the Hilton New Orleans Riverside by 7 a.m. on Monday, February 23, and remain until the conference concludes at 11:30 a.m. on Friday, February 27. Arrivals and departures should be arranged accordingly.

Arrangements for booking airline reservations have been made with Travel Solutions International (TSI USA). TSI USA requires a one-time registration for each local union agreeing to their services. If you have not previously submitted the required information, please use this link: <https://form.jotform.com/210403752631041>. Please allow 24 hours for TSI USA to process your registration. Once the local union is registered, you may call TSI USA at (866) 397-0667 to make airline reservations. The transaction fee for making airline reservations is \$25.00 per person.

Travel for Guests

In keeping with UAW policy, guest travel is not a reimbursable expense and reservations for guest travel cannot be made through the UAW's travel partner (TSI USA).

Lodging

Rooms at the Hilton New Orleans Riverside have been secured at a discounted rate of \$259 (15% Hotel Room Tax, 1.75% Tourism Tax and \$3.00 Hotel Fee). The **deadline** to make a hotel reservation is **January 19, 2026, by 5 p.m.** Reservations can be made by calling (800) 395-5936 or (504) 561-0500 or online by using the hotel link <https://book.passkey.com/e/51118246>. The hotel link is also available on LUIS.

Parking

On-site self-parking will be available at a discounted rate of \$25 + tax per day (the normal rate is \$50 + tax per day).

Lost Time and Expenses

All expenses, including hotel and airfare, as well as lost time wages, are the responsibility of each local union. All other expenses to this event (baggage, parking, meals) are the responsibility of the delegate attending the event, and they should follow normal reimbursement processes provided to them by their local bylaws.

MISCELLANEOUS INFORMATION

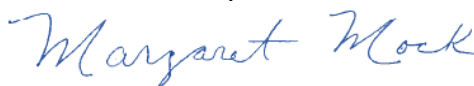
LM Allocations for Local Unions

For local unions who are required to file an LM2 with the Department of Labor, the Financial Officers' Conference functional category breakdown is as follows:

Representative	7%
Administrative	90%
Political	3%

We look forward to your participation in the 2026 Financial Officers' Conference.

In solidarity,



Margaret Mock
Secretary-Treasurer

MM:kmt

opeiu494afl-cio

cc: International Executive Board
TOP Administrative Assistants
Regional Assistant Directors
Chris Brooks
Kisha Richardson